

# Checklist

## IT Documentation

Find out whether your company needs professional IT documentation and what factors can help you make that decision

### 1. Current State of Your IT Documentation

Yes

- The entire IT documentation exists in Excel lists or in paper form
- Individual employees have not documented or shared important information
- Inventory analyses cause long preparation times for new projects
- Equipment has to be searched for frequently
- Some equipment can only be found with time-consuming searches
- Annual IT investment costs grow for unexplained reasons
- There are frequent IT security problems due to lack of patches and updates

### 2. Key Business Requirements

Yes

- Shorten support assignments in the data center
- Faster IT project implementations
- Better preparation for audits and certifications in IT
- Securing redundancy against power and Internet failures
- Better utilization of IT components
- Unlock synergy effects across IT operations
- Better control of service providers in the event of changes to the infrastructure
- Faster consolidation and integration of acquisitions
- Shortening of downtimes of all servers
- Creation of hybrid IT structures and migrations to the cloud

### 3. Compelling Reasons for Professional IT Documentation

Yes

- Legal requirements
- Reduction of electricity and energy costs
- Planning and/or construction of new sites or data centers
- Strategic restructuring of IT
- Systematic reduction of overcapacities

**If you clicked “Yes” more than three times – let’s talk!**

**[Get in touch now!](#)**

A professional IT documentation solution brings transparency to your entire IT landscape, streamlines processes, and strengthens security, compliance, and sustainability. [Learn more!](#)

